

May 19, 2026 - OIS Steering Committee Agenda

Present: Carole Searle, Ruth Walton, Alex Flippo, Serrae James, Lindy Ripley, Holly Mott, Sarah Ramirez, Cameron Jablonski, Shawn Mode, Christina Wolf, Todd Ramirez, Rachel Cox, Sunny Magee, Simon Turner, Brian Tsutsumi, Tiffany Heyano, Joanna Kindell, Tezra Lund, guest 1

Absent: Caitlin Shockley, Brenna Archibald

Executive Committee Decisions:

- **Instructor #092111** – Requested 2-person workshop. **Approved 3/24**
- **Instructor #102439-N** – Requested exception for physical skills recertification due to medical. **Approved 3/31**
- **Instructor #128** – Requested exception for not completing one candidate co-training. Approved to complete an additional co-training during the next OIS calendar year. **Approved 3/20**
- **Instructor #0419002-N** – Requested exception for not completing the following recertification requirements - physical skills review, recertification meeting, meeting quiz. **Approved 5/5**
- **Instructor #052433** - Requested exception for physical skills recertification due to medical. **Approved 4/7**
- **Instructor #062511** - Requested exception for physical skills recertification due to medical. **Approved 3/30**
- **Instructor #062002** - Requested solo reviewer endorsement. **Approved 5/5**

New Business:

- **March Meeting Minutes Approval**
Motion to approve the March meeting minutes
Motion – Joanna Kindell
Second – Christina Wolf
Unanimous
- **Executive Committee Decisions Approval**
Motion to approve Executive Committee decisions with the addition of an approved date.
Motion – Lindy Ripley
Second – Christina Wolf
Unanimous
- **Instructor #091407** – Request for physical positioning with a barrier and deflection due to person removing a feed button.

The Committee discussed the request for staff to be approved to cover the feed button with their hand so that the individual cannot remove the feed button. Ruth suggested that the hand is similar to a buffer. Sarah mentioned that buffers can only be used below the waist. Ruth asked about a modified limb control. Shawn mentioned limb shadowing. Carole suggested a modified physical barrier with a short SC approval time. The requested deflection modification was not approved.

Motion for a modified physical barrier from the front or side, cupped hand placed over the feed button with no pressure on the abdomen, no attachment, and being mindful of the breathing. It can be held as long as risk is present. Temporary approval until September 2026 with a report on data including injuries to staff or individual to be provided in September.

Motion – Cameron Jablonski

Second – Tiffany Heyano

Unanimous

- **Instructor #012013** – Request for two-person ppi for a youth

The youth is 6 years and 47 lbs and can be aggressive towards family and staff including biting and hitting. Conversation was held on how much pressure can be put on a feeding tube. Carole suggested it being a medical issue. Lindy asked about a modified lateral body mass. The child's aggressiveness was discussed as concerns for this technique. Carole suggested a shirt/shirt with the modification of no time limit, but the youth is not always dressed. Ruth asked why limb control and limb shadow weren't working. Carole suggested a protector belt, but it was indicated that the youth would not wear it. A seated one person was suggested with avoidance on the joints. Cameron is going to test the suggestion and provide the Committee with information including pictures and/or video. The suggested two-person ppi for a youth due to a feeding tube was not approved at the meeting.

Motion to approve 30 days for belt/shirt, shirt/shirt and use of an article with no time limit.

Motion – Serrae James

Second – Sarah Ramirez

Simon Turner abstains

- **Instructor Medical Requests for Physical's Recertification** – Suggestion to make instructors level 0 as of May 1st and eliminate the 30-day requirement to complete the physical's review after medically approved.

Motion that, moving forward, the 30-day requirement to complete the physical's review after being medically approved is eliminated and instructors that cannot complete the physical skills recertification will receive a level 0 certification.

Motion – Serrae James

Second – Sunny Magee
Unanimous

Motion that all instructors with current physical skills certification exceptions will receive a level 0 instructor certificate and their 30-day physical skills requirement will be removed.

Motion – Serrae James
Second – Cameron Jablonski
Unanimous

- **Oversight Curriculum Expiration Date**

No changes will be made to the expiration date. Carole will update the instructor manual to include the 1-year expiration date information.

- **Instructor #012227 – Steering Committee application**

Motion to approve Instructor #012227 for the Central/Eastern representative seat.

Motion – Christina Wolf
Second – Brian Tsutsumi
Unanimous

- **Mentor Endorsement Requests**

- Instructor #072020
- Instructor #091816
- Instructor #011828

Motion to approve the three mentor endorsement requests upon completion of the mentor inter-rater process.

Motion – Serrae James
Second – Sarah Ramirez
Shawn Mode and Sunny Magee abstain

Acknowledgements

- **Completed Mentor Requirements**

- Instructor #012227
- Instructor #092214

- **Staff Decertification**

- Notification from Instructor #052516 that JC was decertified due to information received on a background check.
- Notification from Instructor #052421 that DW was decertified due to failing a background check.

- Notification from Instructor #011610 that CS was decertified due to failure to follow proper techniques during a crisis and failure to show basic understanding of implementing positive behavior supports.
- Notification from Instructor #11610 that GM was decertified due to “training” another staff person on an OIS technique and asking the staff person to engage the technique.
- **Certified as Instructors**
 - IC MM #0925##
 - IC DS #0925##
 - IC HH #0126##
 - IC KS #0625##
 - IC MB #0625##
- **Instructor and Candidate Resignations**
 - Instructor #062501
 - IC VN #0126##
 - Instructor #092106-N
 - Instructor #948
- **Follow up Letters for Missing Recertification Requirements**
 - Instructor #032328
 - Instructor #091603
 - Instructor #081910
 - Instructor #091610
 - Instructor #092306
 - Instructor #052503-N
 - Instructor #012318

Future Modification Renewals:

Agency	Instructor	Initial	Renewal Date
SACU	ST #0718006	JE	6/2026
Creative Solutions Consultation	SR #011522	MM	9/2026
Instructor #071805	IC #071805	BN	11/2026
Premier Community Services	LR #051558	AF	11/2026
Premier Community Services	LR #357-N	KA	1/2027

Outstanding Special Requests, Extensions and Deadlines:

Instructor	Requests and Extensions	Deadline
Instructor #012318	2025 Physical skills recertification	30 days after medical clearance
Instructor #012012	2025 Physical skills recertification	30 days after medical clearance
Instructor #011921	2026 Physical skills recertification	30 days after medical clearance
Instructor #939	2026 Physical skills recertification	30 days after medical clearance
Instructor #012404	2026 Physical skills recertification	30 days after medical clearance
Instructor #072007	2026 Recertification meeting and physical skills	30 days after medical clearance
Instructor #052433	2026 Physical skills recertification	30 days after medical clearance
Instructor #0419002-N	2026 Recertification meeting and physical skills	30 days after medical clearance
Instructor #062511	2026 Physical skills recertification	30 days after medical clearance
Instructor #102439-N	2026 Physical skills recertification	30 days after medical clearance

Next Meetings:

June 16, 2026 - virtual
 July 21, 2026 - virtual
 August 2026 – no meeting
 September 15, 2026 – in person
 October 20, 2026 - virtual
 November 17, 2026 - virtual
 December 2026 - no meeting